

Requirements to Qualify for a Non-Renewable Temporary Certificate

(available for the 2020-21 school year only due to issues resulting from the COVID-19 pandemic)

NOTE: ALL NEW OKLAHOMA TEACHERS MUST SUBMIT OFFICIAL TRANSCRIPTS AND AN OSBI/FBI FINGERPRINT BACKGROUND CHECK THROUGH THE OSDE.

CERTIFICATION ROUTE OF APPLICANT	CERTIFICATION PROCESS	FEES
Traditional Teacher Education Program Candidates (undergraduate and graduate programs excluding superintendent certification)	Those unable to complete student teaching, field experience and/or certification testing requirements should contact the certification office of their college or university to determine if a recommendation for a temporary certificate may be made.	\$10
New Alternative and Troops to Teachers Applicants	Submit an Alternative Evaluation Application . OSDE will evaluate the application to determine if eligibility requirements have been met. If eligibility has been met but applicants have not met preliminary testing requirements, OSDE will notify applicants that they may obtain the temporary certificate by submitting an Application for Initial Alternative Certification .	\$50 (alternative eval. app.) \$10 (initial alternative cert. app.)
New Paraprofessional Career Path Applicants	Applicants who have completed 110 full days as a teaching assistant/paraprofessional during the 2019-20 school year in the applicable area may submit the Paraprofessional Teaching Certificate Application . The application must include verification of employment days on school district letterhead.	\$10
New Non-Traditional Special Education Provisional Applicants	Teacher candidates who have completed the 120-hour Boot Camp requirements but have not fulfilled the 30 hours of field experience may submit the Application for Non-Traditional Special Education provisional . The application must include an official letter from the Boot Camp provider verifying this status.	\$10
Career Tech Applicants	Applicants should contact Laurie Richison at Oklahoma Department of Career and Technology Education at (405) 743-5482 or Laurie.Richison@careertech.ok.gov .	\$10
Applicants Adding Areas by Testing Only (Special education subject areas are NOT eligible)	Applicants registered for a cancelled subject area test that, if passed, would have allowed the subject area to be added to a certificate AND can provide evidence of test registration may send OSDE a copy of registration and cancellation notice with the Application for Adding areas .	\$10
New Out-of-State Applicants	Applicants may submit the last 2 pages of the Application for Oklahoma School Certificate .	\$10

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New Alternative Administrative Principal Certification (superintendent certification not available)	Applicants must have a master's degree and proof of registration for a cancelled administrative area test that, if passed, may allow the administrative area to be issued on a provisional certificate. Evidence must be provided to the Oklahoma college or university submitting the recommendation. Final determination of the applicant's qualification is under the authority of the Oklahoma college or university, and applicants should contact that entity for requirements.	\$10



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